

## Planning Decisions

2) 1/1037/2015/AGMB

Proposal: Prior Notification for the change of use of agricultural building

To 1 No dwelling under class Q (a) and Q (b)

Location: Land and buildings Little Cott, Milton Damerel, Devon

*The above application was refused planning permission*

## Planning Appeals

There are none

## 9. Financial Matters

- a) Three Councillors signed the Clerk's monthly salary cheque for £173.33, hall hire £30 and Clerks quarterly admin expenses of £22.34.
- b) The Clerk reported that the Parish had received a Locality Grant of £300, and the Government 'Transparency Grant' of £829.86.
- c) The purchase of a new printer/scanner for the Parish Council was discussed, the clerk had obtained three quotes and the cost of £79.99 was approved, this will be paid from the 'Transparency Grant'. The subject of a one off payment for the web site will be discussed at the January meeting.
- d) The Parish clerk presented an up-to-date financial report to date, the balance of the bank account is £3493.35 which represents: £183.02 Step Back in Time Fund, £84.21 P3 funds, £829.86 'Transparency Grant' and the balance 396.26 being Parish Council General Funds. The final budget was discussed and approved unanimously, the precept to be increased by 5% which makes a precept request for the 2016/7 financial year £3780.00.
- e) Annual Grant request from the Holy Trinity Parochial Church was considered and the Parish Council approved a grant of £100.00.
- f) The clerk reported that she had now received an official application with a financial update from the Gardening Club, the Chairman Councillor Stephen Moyce read out the details and the grant of £80.00 was confirmed.
- g) (Not on the Agenda) The TAP fund grant had been received, this amounted to £697.00, the grant is to be used for grass/verge cutting that Devon County Council no longer cut. It was the unanimous decision of the Parish Councillors to sign a cheque for £283.00 being Sutcombe's share of the Grant. This is to facilitate keeping to the regulations regarding the reclamation of VAT – the invoices must be in the name of the Parish Council reclaiming the VAT. This would be difficult if the monies remained wholly in Milton Damerel's bank account, especially if different contractors were used.

## 10. Correspondence as below and as available at the time of the meeting

- |  |                                 |                                |
|--|---------------------------------|--------------------------------|
| i) Emergency Planning from DCC                 | ii) MCTi meeting                | iii) P3 Matters                |
| iv) Harry Roper- Self Build                    | v) Community News Roundup       |                                |
| vi) Email E. Grainger re Super-Fast Broad band | ii) TAP Fund – Shebbear         | viii) Devon Community Together |
| ix) DALC Update                                | x) North Devon Healthcare Trust | xi) Healthy People             |
| xii) Devon Remembers Heritage Project event    | xiii) G. Cox Surgery Dates      | xiv) Lieutenancy in Devon      |
| xv) Devon Highways Questionnaire               |                                 |                                |

The above correspondence was distributed via email, no further action required except:

- iii) The report from Michael Jackson the Parish Footpath coordinator was read to the Councillors by Chairman Stephen Moyse, the state of the Parish Footpath 15 at the rear of Whitebear farm was discussed, the decision was taken that the Clerk would write to Michael with the request that he contact Councillor Richard Piper who would be available to attend a meeting with the owners of the farm in the New Year to discuss options. In the meantime Councillors would see if the situation had improved with the footpath now that the 'dairy herd' were no longer there, although because of the inclement weather, it is envisaged that improvement could take a little time. The Clerk reported that she had received an email from Michael regarding FP 7 at the Whitebear Cross end, which stated that someone had been dumping grass cuttings near the Milton Damerel sign, this will be looked into. Also contained in the email was a request that the area behind the phone box and 'Milton Damerel' sign was over-grown and looked unsightly. The Parish Council will look into the matter.
- ix) DALC Update- Procurement of Audit for Smaller Authorities, Councillor Grace Millman said she would have a closer look at the update, the matter would be held over for discussion at the next meeting.
- xiv) Lieutenancy in Devon, the Clerk will re-forward as Councillors said they had not received this email.
- xv) The questionnaire was read out by the Chairman Councillor Stephen Moyse, the Clerk was requested to fill in the on-line questionnaire with the agreed answers.

## 11. Urgent Matters brought forward with the permission of the Chairman

The Chairman Councillor Stephen Moyse wished everyone a Happy Christmas and New Year

There being no other business the meeting closed at 9.06.pm

Signed



Date

20-1-2016

page 2 of 2 16/12/2015